

MINUTES OF MEETING OF HUGHENDEN VALLEY DIG

Hughenden Village Hall (Small), Coombe Lane, Hughenden Valley, High Wycombe Bucks HP14 4NX

Tuesday 16th September 2014

Attendees:

David & Debbie White (DW/DAW)
Matt Hopkins (MHo)
Iain Lemon(IL)
Steve Kirkpatrick (SK), National Trust
Sarah Mustapha (SM)
James Perkins (JP), Hughenden Parish Council & HVRA
Simon Cook (SK)
Elizabeth Carless (EC)

Apologies: Angus Idle (AI), John Gladwin (JW), Paul Woodford (PW), Helen and Aaron Keats (HK/AK)

Agenda:

- Agree constitution
- Questions for agencies
- A.O.B
- Next meeting date to be confirmed after agencies meeting on Tuesday 7th October

		Action
1.0	Agree Constitution	
	<p>The Hughenden Valley DIG constitution was an adaptation of a sample constitution from the Community Impact Bucks constitution – an organisation to promote voluntary and community services. PW has reworked this to include the DIG aims and register its members. The original has been amended to include surface water issues.</p> <p>It was agreed that a bank account would be opened with Metro Bank. For the purposes of the account application, the appointed committee members are re-stated here:</p> <p>David White – Chairman Matthew Hopkins – Deputy Chairman Sarah Mustapha – Secretary Paul Woodford – Treasurer</p>	

	<p>Paul Woodford and Matthew Hopkins will be signatories on the account.</p> <p>For compliance purposes with Metro Bank, DIG meetings must be minuted with registered DIG members included in the document.</p> <p>The constitution was agreed by all.</p>	
2.0	Questions for Agencies	
	<p>DW had created a list of proposed question for the agencies – these have since been added to by the members of the meeting and are as attached.</p>	
3.0	Any other business	
	<ul style="list-style-type: none"> • DW to visit Valley Road residents one last time to see if they would like to join the DIG. • Creation of a website to keep everyone informed of flooding/sewage issues within the area after the agencies meeting in October. 	<p>DW</p> <p>All</p>
6.0	Date of Next Meeting	
	<p>To be confirmed after agencies meeting in October.</p>	